

SKETCH OF ACCIDENT

# Rothbury Glovebox Guide

**ROTHBURY INSURANCE  
BROKERS AUCKLAND**

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**What to do if you are  
involved in a  
vehicle accident**



[www.rothbury.co.nz](http://www.rothbury.co.nz)

# Accident report

To assist with your insurance claim, please try and complete as many of these details as you can at the scene of the motor accident.

## IMPORTANT DETAILS

DATE OF ACCIDENT

TIME OF ACCIDENT am/pm

DRIVERS LICENCE NUMBER

LOCATION OF ACCIDENT

## DETAILS OF THE OTHER DRIVER INVOLVED (IF APPLICABLE)

NAME

TELEPHONE

ADDRESS

## DETAILS OF THE OTHER VEHICLE INVOLVED (IF APPLICABLE)

MAKE

REGISTRATION

INSURER

PLACE OF WORK

## POLICE

REPORTED  YES  NO

OFFICER'S DETAILS

**CAN YOU SUPPLY A SCENE PHOTOGRAPH?** Take pictures with your smartphone, include licence plates if you can.

## WITNESS PHONE NUMBERS

1

2

3

4

## DAMAGE TO OTHER VEHICLE OR PROPERTY

OWNER

ADDRESS

DAMAGE (SPECIFY)

## DRIVER REPORT

DESCRIPTION OF ACCIDENT

CONTINUE ON THE BACK OF THIS LEAFLET